



## Job Description

### Kitchen Porter Assistant

**Reports to:** Catering Manager

**Salary:** National Minimum/Living Wage

**Hours:** Casual, typically 18:00 to 20:00hrs

**Location:** Mill on the Brue

**Contract:** Temporary

**Level of disclosure check:** Enhanced

#### **Principal contacts:**

##### **a) Internal**

- Catering Manager
- Housekeeping Manager
- Sous Chef
- Third Chef
- Kitchen Assistants
- Kitchen Porter
- Apprentice Chef

##### **b) External**

- Customers

#### **Main purpose of post:**

To ensure a high standard of cleanliness is maintained within the kitchen and dining area.

#### **Key Tasks:**

1. Washing up.
2. General kitchen cleaning.
3. Laying up and clearing the dining room.
4. Cleaning the dining room after meal times.
5. Give assistance to the Housekeeping or Kitchen teams as required.

This list of tasks is not exhaustive and will be reviewed from time to time in discussion with the post holder.

Mill on the Brue is committed to safeguarding and promoting the welfare of children and young adults and expects staff and volunteers to share that commitment. A disclosure check will be sought in relation to the successful applicant for this post. This will be shared with Personnel and may also be shared with the Centre Manager and Directors.

[www.millonthebrue.co.uk](http://www.millonthebrue.co.uk)

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